Useful Information
Your academic journey begins here....

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1. Curtin University Health Service
http://healthservices.curtin.edu.au

Curtin University Health Service provides comprehensive general practice patient care including:

- Health checks for students who enrol in units that include clinical practice.
- Management of all health problems.
- Lifestyle advice, including information on stress management, sexual health and drugs.
- Preventive health care – assessment and management of health risk factors, support to quit smoking and plan healthy lifestyle changes.
- Management of sports injuries and medicals for scuba diving
- Travel advice and pre-travel vaccination
- Nutritional advice – appointments with a dietician are available
- Pregnancy related counselling and care
- Nursing care such as dressings to injuries, vaccinations (travel, childhood, allergy), health education.
- Response by Health Service staff to request for help concerning accidents and sudden illness on campus.
- Counselling services

Location: Building 109, Curtin Bentley Campus
Phone: +61 8 9266 7345
Hours: Mon to Fri, 8.30am - 4.30pm
Nurse in attendance 8.00am – 6.00pm Mon-Fri

2. Printing and photocopying - Managed Print Services
http://cits.curtin.edu.au/students/computers/printing.cfm

Step One: Card activation
To access your MPS account, you will first need to activate your Curtin Student ID Card at an Activation station or EFTPOS kiosk. These are available in Abacus Labs building 303, 408 and 501, the Library building 105, CBS building 402, Engineering building 204 and Humanities building 201. To activate your card, swipe your card across the card reader and the light will change to green and the card reader will beep. Login using your OASIS account and password and follow the prompts to activate your card.

Step Two: Adding credit

1. Blue Coin/Note Autoloader. Swipe your card across the card reader - your account balance will be displayed on the screen. Insert coins or notes and when complete press exit.
2. Silver Coin/Note/Card/Receipt Autoloader. Insert your card into the machine - your account balance will be displayed on the screen. Insert coins or notes and when complete press exit. The Silver Autoloader can also issue visitor cards for $3.20.
3. EFTPOS Kiosk (Savings/Cheque/Credit Cards).

Printing

1. Tap your card on the card reader. The reader will beep when it has read your card.
2. Choose your print job from the list of documents in the print queue.
3. Take care to select the correct document. You will not receive a refund for incorrect documents.
4. Click the Print button. If the cost of printing exceeds your account balance, you will see the message "Insufficient Funds to Continue Job" and your document(s) will not print.
5. When finished, click CLR to end your session. Remember to take your Curtin Student Card and documents with you.

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Note: Your documents will be deleted from the print queue if they have not been printed within two hours.

Photocopying

1. **Tap your card on the card reader.** The reader will beep when it has read your card.
2. **Your MPS account balance will be displayed on the screen.**
3. **Place the original document on the copier glass or document feeder.**
4. **Select your Photocopying Options.**
5. **Click the Copy button.**
6. **When finished, click the CLR button to end your session.** Remember to take your Curtin Student Card and documents with you.

*If you require assistance to activate your card or to report a photocopier fault, please visit your nearest Abacus Lab or the Library Enquiries Desk.*

3. Computing facilities

Curtin University has a number of computing laboratories available for students to use. The **Abacus labs** are available to all students studying at Curtin. These are located in **Buildings 303, 408 and 501** on Bentley Campus. All Abacus Labs are open 7 days a week, and are only closed from 5:30am to 6:30am. For more information about the Abacus Labs at Curtin go to [http://abacuslab.curtin.edu.au/students/facilities.cfm](http://abacuslab.curtin.edu.au/students/facilities.cfm)

**Important Information:**
Activities PROHIBITED within these Labs:
- Any use of these computers for non-academic purposes;
- Viewing or downloading of movie and video material, including trailers and sample clips;
- Downloading of music, including MP3’s, listening to music / radio through the internet;
- Watching online news / TV broadcasts;
- Accessing, viewing and/or downloading pornography;
- Introducing viruses or other software designed to interfere with the normal operation of systems;
- Downloading excessive amounts of data, generating excessive load, over use of storage capacity, network traffic, etc;
- Online chatting;
- Gaming of any sort;
- Consuming food or drink (bottled water is permitted) and;
- Using thumb drives or external storage devices for non-academic purposes.

4. Blackboard Support Resources

If you are new to Curtin or have never studied online, the resources on Curtin’s [eLearn web page](http://elearn.curtin.edu.au/) - will help you settle into Curtin’s online learning environment whether you’re enrolled on-campus and only have some online interactivity or you’re studying fully online.

5. Bentley Campus Map

Copies of the Bentley Campus Map are available at Reception, School of Nursing and Midwifery, Building 405, Bentley campus – or you can find a map on the Bentley Campus map web page at: [http://properties.curtin.edu.au/maps/](http://properties.curtin.edu.au/maps/)

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6. Library

Robertson Library opening hours:

*Semester:*

**Full Service, all floors open to all clients**
Monday to Friday 8.00am - 8.00pm

**Limited Service, all floors open to Curtin clients only (swipe card access)**
Monday to Friday 8.00pm - 8.00am

**Full service, all floors open to all clients**
Saturday & Sunday 9.00am - 5.00pm

**Limited service, all floors open to Curtin clients only (swipe card access)**
Saturday & Sunday 5.00pm – 9.00pm

*Semester Break:*

**Full service, all floors open to all clients**
Monday to Friday 8.00am – 6.00pm

Saturday & Sunday CLOSED

Please note that you will be charged for overdue library books. Check your OASIS email account for library notices.

For more information please visit: [http://library.curtin.edu.au/](http://library.curtin.edu.au/)

7. UniEnglish

If English is not your first language, the UniEnglish website has been designed to help you develop your ability to use English with confidence and fluency. Take the time to explore these pages at: [http://unienglish.curtin.edu.au/](http://unienglish.curtin.edu.au/) - you are sure to find something that can help you to improve your English competency.